

**OHIO BOARD OF DIETETICS
MINUTES OF THE BOARD MEETING
November 8, 2013
31st Floor, Board Room, Vern Riffe Center
Columbus, Ohio 10:00 A.M.**

AGENDA ITEM #1 – CALL TO ORDER

BOARD MEMBERS PRESENT: Leah Reibel, Christopher Taylor, John Ridgway and Judith Nagy

ABSENT: Susan Finn

OTHERS PRESENT: Pat McKnight, Ohio Academy of Nutrition and Dietetics liaison (Consumer Protection Coordinator); Donald Davis, Compliance Specialist; Karen Dion, OBD Executive Secretary; Charissa Payer, Senior Assistant Attorney General; Emily Pelphrey, Assistant Attorney General; Steve Kochheiser, Assistant Attorney General; Carla Iafelice, public attendee; David Iafelice, public attendee.

Chairman Reibel called the meeting to order at 10:10 a.m., noting that a quorum was in attendance. Ms. Reibel welcomed the group.

AGENDA ITEM #2 – APPROVAL OF MINUTES OF SEPTEMBER 24, 2013

The minutes of the September 24, 2013 regular Board meeting were presented to the Board by the Executive Secretary and they were reviewed and approved as submitted. The following motion resulted:

RESOLUTION #1

Christopher Taylor moved and John Ridgway seconded a motion to approve the minutes of the September 24, 2013 regular Board meeting as submitted by the Executive Secretary.

The motion was approved with vote as follows:

Leah Reibel	yes	John Ridgway	yes
Christopher Taylor	yes	Judith Nagy	yes

AGENDA ITEM #3 – APPROVAL OF LICENSES

Ms. Dion presented the names of 3 individuals to the Board who were issued a Limited Permit license between September 30, 2013 and November 1, 2013 during Fiscal Year 2014. The Limited Permits expire on April 30, 2014. The following motion was made:

RESOLUTION #2

Christopher Taylor moved and John Ridgway seconded a motion to place upon the minutes of the November 8, 2013 meeting the names of 3 individuals who were issued a Limited Permit during Fiscal Year 2014 since the September 24, 2013 meeting of the Board. The names appear on the list presented to the Board by the Executive Secretary. (See attached list labeled Resolution #2)

The motion was approved with vote as follows:

Leah Reibel	yes	John Ridgway	yes
Christopher Taylor	yes	Judith Nagy	yes

Ms. Dion presented the names of 63 individuals who were issued a license for the period between September 20, 2013 and November 1, 2013 for Fiscal Year 2014. The list included 53 initial licenses, 3 reactivations and 7 reinstatements. The following motion was made:

RESOLUTION #3

Christopher Taylor moved and John Ridgway seconded a motion to place upon the minutes of the November 8, 2013 meeting the names of 63 individuals who were issued a license for Fiscal Year 2014 between September 20, 2013 and November 1, 2013. There were 53 initial licenses, 3 reactivations and 7 reinstatements. The names appear on the list presented to the Board by the Executive Secretary. (See attached list labeled Resolution #3)

The motion was approved with vote as follows:

Leah Reibel	yes	John Ridgway	yes
Christopher Taylor	yes	Judith Nagy	yes

AGENDA ITEM #4 – ENFORCEMENT REPORT- DON DAVIS

Mr. Davis presented the Enforcement Report with statistics for the period of September 30, 2013 to November 8, 2013. The enforcement statistics indicate that the period started with 67 open cases and 62 cases was closed at the September 24, 2013 Board meeting. Zero cases were opened resulting in a pending caseload of five cases.

A summary of completed and pending cases was provided.

A copy of the Enforcement Report is attached to the minutes of this meeting.

AGENDA ITEM # 5 – EXECUTIVE SESSION – ENFORCEMENT

The Board moved into Executive Session at 10:30 a.m. with the following motion:

RESOLUTION #4

Christopher Taylor moved and Judith Nagy seconded a motion for the Board to move into Executive Session pursuant to Revised Code Section 121.22(G) purposes of deliberation on matters pertaining to enforcement.

The motion was approved with roll call vote as follows:

Leah Reibel	yes	John Ridgway	yes
Christopher Taylor	yes	Judith Nagy	yes

The Board came out of Executive Session at 10:45 a.m.

AGENDA ITEM #6 – FINDINGS, ORDERS, AND ACTIONS

Following Executive Session the following findings, orders and actions were made:

RESOLUTION #5

Christopher Taylor moved and John Ridgway seconded a motion to close the following cases for the reasons cited:

14OBD65	Unfounded
14OBD67	Unfounded
14OBD68	Unfounded

The motion was approved with vote as follows:

Leah Reibel	yes	John Ridgway	yes
Christopher Taylor	yes	Judith Nagy	yes

STATUS OF BOARD ACTIONS

There were no board actions to report.

AGENDA ITEM #7 – FINANCIAL REPORT

The financial report was presented by Ms. Dion for the months of September 2013 including Allotments, Expenditures and Revenues to date. She reported that the available budget is \$230,100.22 after encumbrances.

Routine expenditures occurred during the period including \$21,308.40 in September 2013. Revenues of \$4,970 for September 2013 were reported in OAKS. Total revenue for FY 2014 is \$92,577.50.

A copy of the financial report is attached to the minutes of the meeting. The following motion was made:

RESOLUTION # 6

Christopher Taylor moved and John Ridgway seconded a motion to approve expenditures as presented for September 2013 and to accept the Financial Report as submitted to the Board by the Executive Secretary.

The motion was approved with vote as follows:

Leah Reibel	yes	John Ridgway	yes
Christopher Taylor	yes	Judith Nagy	yes

AGENDA ITEM #8 – ELECTION OF OFFICERS FOR CALENDAR YEAR 2014

Chairman Reibel indicated that the informal procedure for the election of officers for calendar 2014 is for the Board Chairman to request nominations from the floor for the leadership positions of Board Chairman and Vice Chairman. Ms. Reibel called for nominations.

The following motions resulted:

RESOLUTION # 7

Christopher Taylor moved and John Ridgway seconded a motion to nominate Susan Finn for Chairman of the Ohio Board of Dietetics for calendar year 2014 effective January 1, 2014. Ms. Dion accepted the nomination on Ms. Finn's behalf, having prior approval.

The motion was approved with vote as follows:

Leah Reibel	yes	John Ridgway	yes
Christopher Taylor	yes	Judith Nagy	yes

RESOLUTION # 8

John Ridgway moved and Judith Nagy seconded a motion to elect Christopher Taylor as Vice-Chairman of the Ohio Board of Dietetics for calendar year 2014, effective January 1, 2014. Mr. Taylor accepted the nomination.

The motion was approved with vote as follows:

Leah Reibel	yes	John Ridgway	yes
Christopher Taylor	abstain	Judy Nagy	yes

Chairman Reibel thanked the Board members for agreeing to serve in the leadership positions during calendar year 2014. She indicated that it is traditional for the incoming Chairman to make committee appointments at this time, and asked Ms. Dion to

describe the current committees and their make-up.

Appointment of Board Committees for Calendar Year 2014

Ms. Dion described the current make-up of Board committees. The 2013 committees included the following:

Probable Review Panel: Board Vice-chairman, AAG, Compliance Specialist,
Director
Application Review: Dietitian member, Compliance Specialist, AAG, Director
Continuing Education / Professional Development: Educator member, Director,
Dietitian member
Rules Committee: Public member, Dietitian member, ODA liaison, Compliance
Specialist, Director

The consensus of the Board was to continue the same committees and member make-up for 2014. The Board members were polled for their individual interest in service on particular committees.

The following Board member committee assignments were made:

Ms. Reibel	Rules Committee
Ms. Finn	Rules Committee
Mr. Taylor	Probable Review and Education Committees
Mr. Ridgway	Education
Ms. Nagy	Application and Rules Committee
Ms. McKnight	Rules Committee

Ms. Dion agreed to coordinate committee meetings and agendas as required for the work of the committees.

AGENDA ITEM # 9– BOARD REPORTS

Chairman Reibel had no updates at this time.

OAND LIAISON/CONSUMER PROTECTION COORDINATOR – Pat McKnight

Ms. McKnight shared the evaluation summary from the OAND 6th Annual Legislation and Public Policy Day for dietetic interns and students held on October 8, 2013. Comments were positive and are attached to the minutes of the meeting.

Ms. McKnight informed the board that OAND is preparing for their annual conference which will be held in Sandusky, Ohio in May 2014.

DIRECTORS REPORT – Karen Dion

Ms. Dion updated the board in regards to the previous meetings task to reach out to Certified Nutrition Specialists in Ohio. We wanted a contact person in Ohio and were planning to invite them to a board meeting to explain their profession so we could better understand if we could somehow work together. The Certification Board for Nutrition Specialists was contacted and they were not helpful. They said there is only one office in Illinois for the country and there is not a contact person for Ohio. In trying to ask about job opportunities for CNS to get an idea of how Ohio might work with this group, Ms. Dion was told that they are “not a job placement service”. After brief discussion the Board decided that continued outreach efforts were not warranted at this time.

Ms. Dion reminded the board that an individual who has held a dietetics license in the past has requested to appear before the board at the November 8, 2013 meeting to inform the board as to how she meets the requirements for reinstatement or why the board should waive the requirements for her situation. Since this is not a hearing, there will be no questions asked of the individual or of the board at that time.

Ms. Dion reported that the Fall Communique newsletter received a great deal of positive feedback including communication from licensees needing to update email addresses, supervision of exempt practitioners or address/name changes.

Ms. Dion provided an update on the status of Elicense 2.0. The launch date for Elicense 2.0 continues to be pushed back and is now to November 2014. Training needs and costs continue to rise as well. User Acceptance Testing will be scheduled at weekly increments during December 9-January 31. Letter training will be scheduled at weekly increments during February 3- March 25.

The new Voice Over Internet Protocol phones have been installed in the board office. We were also notified of an additional charge for our fax machine, which previously was communicated as being included in the monthly phone charge. The board sends and receives very few faxes each month and the \$30 monthly fee may exceed the need for a fax machine and will be evaluated.

AGENDA ITEM #10 – DISCUSSION OF PERTINENT LEGISLATIVE ISSUES

Ms. McKnight discussed current legislative issues. HB 264 sponsored by Representative Wachtmann is the “safe at school” bill for children with diabetes. It would allow schools to competently train unlicensed personnel to assist children in the management of their condition. Since every school does not have a school nurse, this bill supports allowing children to self-manage when they are able, to miss less time out of the classroom, to be able to attend field trips, to not be transferred to a different school because of their diabetes. Currently, improvement on training and competency language are concerns of interested parties.

Ms. McKnight also discussed HB 260 for health education standards. Ohio is one of two states in the country that does not have health education standards. This bill will continue to be monitored.

Ms. McKnight mentioned HB 317 sponsored by Representative Sears. This bill is about Medicaid reform and includes a provision for a committee to be formed and examine scopes of practice in state healthcare professions' laws and rules.

Ms. McKnight updated the board on two Federal legislative areas of concern, the Older Americans Act and the Farm Bill. Information on both is attached to the minutes of the meeting.

AGENDA ITEM #11 – NON RD AUDIT STATUS

The Board has completed the random audit for eleven out of sixty dietitians that are licensed but not registered, to monitor their continuing education compliance. One hundred percent of the dietitians audited were in compliance.

AGENDA ITEM #12 – JURISPRUDENCE AUDIT STATUS

The Board is also conducting a random audit to monitor compliance for jurisprudence continuing education. Three hundred and seventy eight out of 3777 licensees were audited. As of November 8, 2013 ten licensees remain unresponsive. A third and final notice will be sent to the remaining individuals, with a request to respond in ten days. The concern is that they completed a renewal application stating that they completed this requirement, but have not sent in supporting documentation as we requested. A full report will be given at the February 21, 2014 meeting when the audit is complete.

AGENDA ITEM #13 – NON-RD EXPIRED STATUS INFORMATION

The Board was addressed for fifteen minutes by a previous license holder. She utilized the time to communicate her passion for nutrition, helping people and details about her current employment. Since this was not a hearing, there was not an opportunity for the Board to ask questions, nor for the previous license holder to directly inquire to the Board.

AGENDA ITEM #14 & #15 – SUBCOMMITTEE MEETINGS AND REPORTS

Two learning plans were received by the board after the September 24, 2013 meeting of the board.

The Education subcommittee reviewed 2 Continuing Education / Professional Development Learning Plans. The Rules committee did not have any items to discuss. The applications committee did not have any items to discuss.

Each committee provided a brief report.

EDUCATION COMMITTEE – The Education committee reported that they reviewed and approved two Professional Development Learning Plans.

RULES COMMITTEE – The Rules committee did not have any items to discuss.

APPLICATIONS COMMITTEE- The applications committee did not have any items to discuss.

NEW BUSINESS – There was no new business to report at this time.

AGENDA ITEM #16 – PRESENTATIONS SINCE SEPTEMBER 24, 2013 MEETING

October 8, 2013 – licensure presentation at 6 th Annual Policy Day	84 attendees
October 28, 2013 – Ohio Department of Health Division of Quality Assurance	15 dietitians
*November 1, 2013 – Bluffton University (didactic undergrad seniors)	10 students

*SKYPE presentation

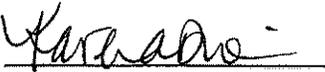
AGENDA ITEM #17 – UPCOMING MEETINGS

February 21, 2014
April 25, 2014
August 1, 2014
November 14, 2014

AGENDA ITEM #18 – ADJOURNMENT

A motion was made to adjourn the meeting. There was consensus by the Board to adjourn the November 8, 2013 meeting of the Ohio Board of Dietetics at 2:42 p.m.

Respectfully submitted,


Date 2/21/14
Karen Dion, Executive Secretary
Ohio Board of Dietetics


Date 2/21/14
Leah Reibel, Chairman
Ohio Board of Dietetics


Date 2/21/14
Witness